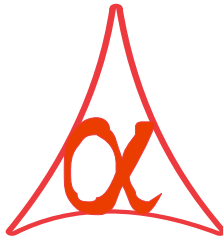




POWER OF SIMPLICITY

Auto Purchase Order from Re-Order Summary - 1.0



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Version: Alpha Automation Pvt. Ltd. / Auto Purchase Order from Re-Order Summary /
1.0/ Nov-2016.

Auto Purchase Order from Re-Order Summary -1.0

Introduction:

With this add-on, you can raise the PO directly from the 'Reorder Status Report' by Selecting the Stock Items which are listed to be ordered

Important!

As a best practice it is advisable to back up your company data

Installation

1. Copy the TCP file in Tally.ERP9 Folder.
2. Gateway of Tally → F12→ Product & Features → F4 (Manage Local TDL) → Select Yes in Load TDL on Start up and give the file name of TCP File. After pressing the Enter Key will show TDL Status which should be Active.

System requirements:

No additional hardware / software infrastructure is required for executing and operation this applications module

Setup Guide

For Tally.ERP 9 Series A Release 3.1 and below

Go to **Gateway of Tally > F11: Features > Accounting Features**

Set "Yes" to the options "Enable Auto Purchase Order Generation from Re-Order Summary ?"

Company: Abc Company Ltd			
Accounting Features			
General		Invoicing	
Integrate Accounts and Inventory	? Yes	Allow Invoicing	? Yes
Income/Expense Statement instead of P & L	? No	Enter Purchases in Invoice Format	? Yes
Allow Multi-Currency	? Yes	Use Debit/Credit Notes	? Yes
Outstandings Management		Use Invoice mode for Credit Notes	? Yes
Maintain Bill-wise Details	? Yes	Use Invoice mode for Debit Notes	? Yes
(for Non-Trading A/cs also)	? Yes	Budgets & Scenario Management	
Activate Interest Calculation	? Yes	Maintain Budgets and Controls	? Yes
(use advanced parameters)	? Yes	Use Reversing Journals & Optional Vouchers	? Yes
Cost/Profit Centres Management		Other Features	
Maintain Payroll	? Yes	Enable Cheque Printing	? Yes
Maintain Cost Centres	? Yes	Set/Alter Cheque Printing Configuration	? No
Use Cost Centre for Job Costing	? No	Allow Zero valued entries	? Yes
More than ONE Payroll / Cost Category	? Yes	Maintain Multiple Mailing Details for Company & Ledgers	? Yes
Use Pre-defined Cost Centre Allocations during Entry	? No	Set/Alter Company Mailing Details	? No
Show Opening Balance for Revenue Items in Reports	? No	Enable Company Logo	? No
		Enable Auto Purchase Order Generation from Re-Order Summary	? Yes

Accept ?
Yes or No

F1: Accounts F2: Inventory F3: Statutory

For Tally.ERP 9 Series A Release 3.2 and above

Go to **Gateway of Tally > F11: Features > Add-on Features**

Set "Yes" to the options "Enable Auto Purchase Order Generation from Re-Order Summary ?"

Company: **Demo Company**

Add-On Features

Enable Auto Purchase Order Generation from Re-Order Summary ? **Yes**

Click on Shop button to buy Add-Ons

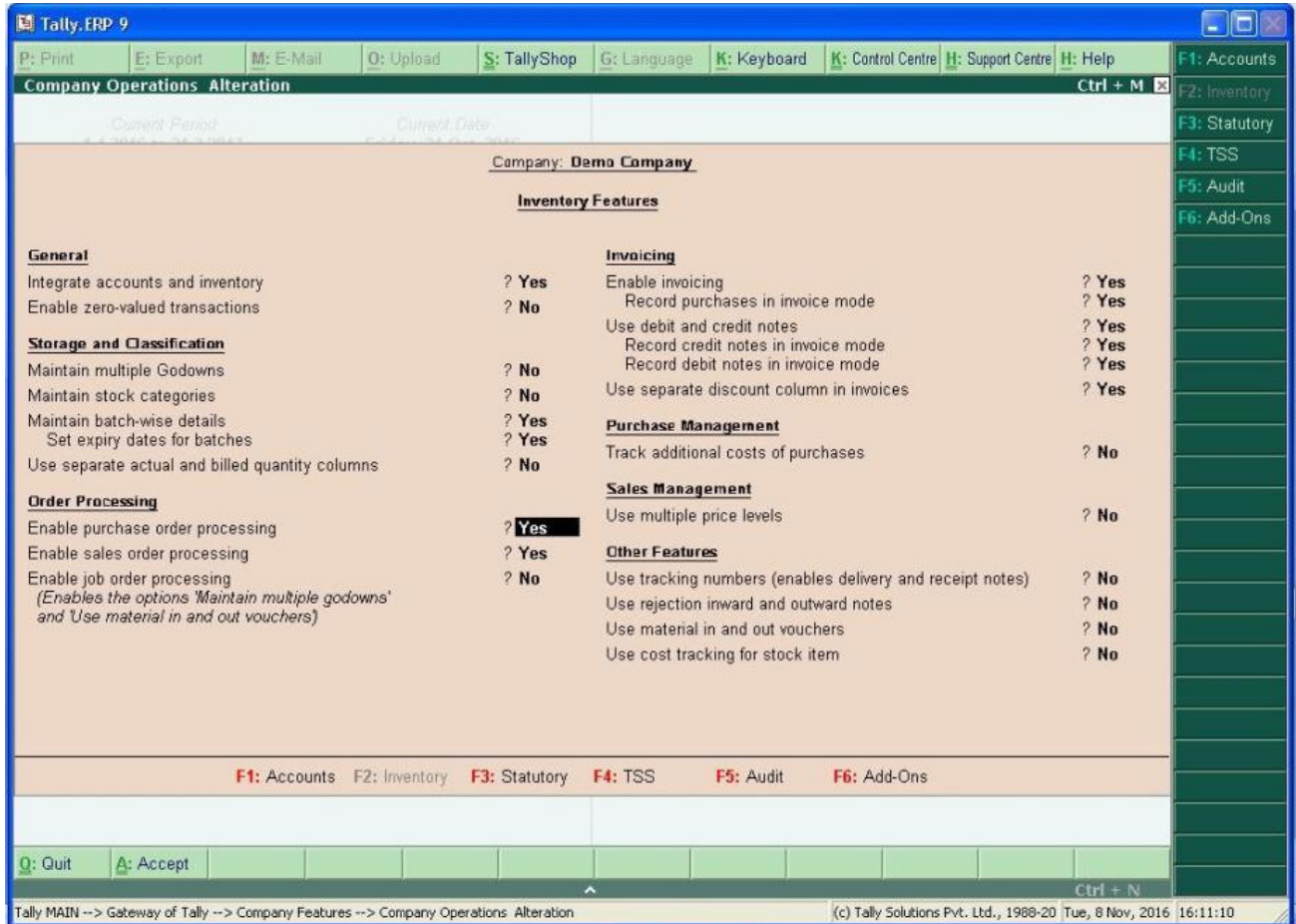
F1: Accounts **F2: Inventory** **F3: Statutory** **F4: TSS** **F5: Audit**

Accept ?
Yes or No

Detailed User Guide:

1. Navigate Through Gateway Of Tally → F11 → Inventory Features

Set “Yes” to Option “Enable Purchase Order Processing”.



- Navigate through → Gateway of Tally → Inventory Info → Reorder Levels → Select Any Group or All Items.

Fix the Re-Order Level Details for Stock Items/Raw Materials.

The screenshot shows the 'Specify Reorder Levels' window in Tally ERP 9. The window title is 'Tally.ERP 9' and the company name is 'Demo Company'. The date range is '1-Apr-2015 to 21-Oct-2016'. The 'Under Group' is set to 'All Items'. The window contains a table with the following columns: 'Name of Item', 'Reorder Quantity', 'Advance Parameter for Reorder Level (Consumption for the last)', and 'Minimum Order Quantity'. The 'Advance Parameter for Reorder Level' column is further divided into 'Period' and 'Criteria'. The table lists four items: 'Cotton Bales' with a reorder quantity of '10.00 QNTL or', 'Cotton Seeds' with '15.000 Kgs or', 'Key Board', and 'Tally Silver'. The window also features a menu bar at the top with options like 'Print', 'Export', 'E-Mail', 'Upload', 'TallyShop', 'Language', 'Keyboard', 'Control Centre', 'Support Centre', and 'Help'. A toolbar at the bottom includes 'Quit', 'Accept', 'Delete', 'Restore Line', and 'Restore All'. The status bar at the bottom shows the navigation path: 'Tally MAIN --> Gateway of Tally --> Inventory Info. --> Reorder Levels --> Specify Reorder Levels' and the copyright information: '(c) Tally Solutions Pvt. Ltd., 1988-20 Tue, 8 Nov, 2016 16:21:03'.

Name of Item	Reorder Quantity	Advance Parameter for Reorder Level (Consumption for the last)		Minimum Order Quantity
		Period	Criteria	
Cotton Bales	10.00 QNTL or			
Cotton Seeds	15.000 Kgs or			
Key Board				
Tally Silver				

3. Once you set the Reorder Levels for Stock Items,

Navigate Through Gateway of Tally → Display → Statement of Inventory → Reorder Status.

Select the stock Items Which Needs to be ordered.

Press F8 or Click On “Generate PO” Button.

Tally.ERP 9
Inventory Reorder Status Demo Company **Ctrl + M**
 Items Under: Primary **as at 21-Oct-2016**
 (all items)

Name of Item	Closing Stock	Purc Orders Pending	Sale Orders Due	Nett Available	Re-order Level	Short fall	Min Reorder Qty	Order to be Placed
Cotton Bales					10.00 QNTL	10.00 QNTL		10.00 QNTL
Cotton Seeds					15.000 Kgs	15.000 Kgs		15.000 Kgs
Key Board	90 Nos			90 Nos				
Tally Silver	13 Nos		10 Nos	3 Nos				

Q: Quit R: Remove Line U: Restore Line U: Restore All Space: Select Space: Select All Ctrl + N

Tally MAIN --> Gateway of Tally --> Display Menu --> Statements of Inventory --> Inventory Reorder Status (c) Tally Solutions Pvt. Ltd., 1988-20 Tue, 8 Nov, 2016 17:52:09

4. A new purchase order screen with identified stock items & Billed Qty is Filled Up with Short fall Qty as given below.

You can choose the relevant supplier and complete the entry.

Tally.ERP 9

Order Voucher Creation Demo Company Ctrl + M

Purchase Order No. 1 21-Oct-2016
Friday

Party A/c name : Order no. : 1
Current balance :
Purchase ledger :

Name of Item	Quantity	Rate	per Disc %	Amount
Cotton Bales	10.00 QNTL	405.00	QNTL	4,050.00
Cotton Seeds	15,000 Kgs	25.00	Kgs	375.00
				4,425.00

Narration: _____

Q: Quit A: Accept D: Delete X: Cancel Ctrl + N

Tally MAIN --> Gateway of Tally --> Display Menu --> Statements of Inventory --> Inventory Reorder Status --> Order Voucher... (c) Tally Solutions Pvt. Ltd., 1988-20 Tue, 8 Nov, 2016 18:04:12

FAQ

Which version/releases of Tally.ERP 9 does the add-on support?

This add-on will work only with Tally ERP 9 Series A, release 3.0 onwards.

How will I get support for this add-on?

For any functional support requirements please do write to us on tdl@aaplautomation.com or call us at +91-288-2660530/31 or +91-9099908115/ 9825098442.

If I need some enhancement / changes to be incorporated for the add-on, whom should I contact?

Please to write to us on tdl@aaplautomation.com with your additional requirements and we will revert to you in 24 hours.

Will new features added be available to us?

We offer one year availability of all support and new features free of cost. After one year, nominal subscription cost will be applicable to you to continue to get free support and updates.

What will happen after one year?

There is no fixed annual charge to be payable mandatory. However if any changes are required in our Add-On to make compatible with New Release of Tally.ERP9 then the modification Charges will be applied.

I am using a multi site. Can I use the same Add-on for all the sites?

No, one Add-on will work only for 1 site. You need to purchase again if you want to use the same Add-on for more sites.

I have upgraded to a new Tally.ERP 9 Release. What will happen?

Normally, the add-on will work fine without any glitches. If you face problems with the Add-on, you can contact us for support.

Product and Features Page shows errors with the Add-on, What do I do?

Check first if the error is because of the Add-on or because of clashes between 2 TDLs (An add-on is also a TDL). In case of clashes, disable one or more TDLs and check which TDL has error. If the Add-on has a problem, you can report it to us.

My Tally went into educational mode after installing the add-on. What do I do?

Go into **Gateway of Tally** → **Press F12** → **Select Product and Features** -> **Press F4** and remove the Add-on from the list and Restart Tally.