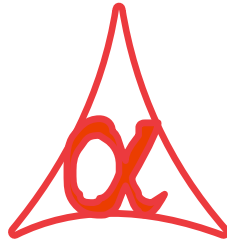




POWER OF SIMPLICITY

Outstanding Follow up with Reminder – 1.0



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Version: Alpha Automation Pvt. Ltd. /Outstanding Follow Up with Reminder/1.0/ Jan - 2020

Outstanding Follow up with Reminder – 1.0

Introduction

- With This Add-on user gets Facility to Outstanding Follow up with Reminder as per System date wise.

Important!

As a best practice it is advisable to back up your company data

Installation

1. Copy the TCP file in Tally.ERP9 Folder.
2. Gateway of Tally → F12→ Product & Features → F4 (Manage Local TDL) → Select Yes in Load TDL on Start up and give the file name of TCP File. After pressing the Enter Key will show TDL Status which should be Active.

System requirements:

No additional hardware / software infrastructure is required for executing and operation this applications module.

Setup Guide:

Go to **Gateway of Tally > F11: Features > Add-on Features**

Set **“Yes”** to the option **“Enable Outstanding Follow up with Reminder?”**

The screenshot shows the 'Add-On Features' configuration window for the company 'Maruti Infotech'. The window has a light blue background. At the top, it says 'Company: Maruti Infotech' and 'Add-On Features'. A single option, 'Enable Outstanding Follow Up with Reminder', is listed and is highlighted with a green background. The value for this option is 'Yes'. At the bottom of the window, there is a footer with the text 'Click on Shop button to buy Add-Ons' and a navigation bar with four buttons: 'F1: Accounts', 'F2: Inventory', 'F3: Statutory', and 'F6: Add-Ons'.

Option	Value
Enable Outstanding Follow Up with Reminder	Yes

Detailed User Guide:

1. Gateway of Tally → Display → Statements of Accounts → Outstanding



2. Gateway of Tally → Display → Statements of Accounts → Outstanding → Select Group of ledger



3. User can maintain bill wise Outstanding history by Pressing “Enter Key” as shown below:

The screenshot shows the 'Bills Outstanding' screen in Tally ERP 9 for the company 'Maruti Infotech'. The screen displays a list of bills with columns for Date, Ref. No., Party's Name, Pending Amount, Post-Dated Amount, Final Balance, Due on, and Overdue by days. The bills are listed as follows:

Date	Ref. No.	Party's Name	Pending Amount	Post-Dated Amount	Final Balance	Due on	Overdue by days
25-Dec-2019	1	Allec Enterprise	39,501.60		39,501.60 Dr	29-Dec-2019	9
Next Follow on							
26-Dec-2019	2	Tricolite Solutions	2,15,684.00		2,15,684.00 Dr	31-Dec-2019	7
Next Follow on							
25-Dec-2019	5	Amrut International	89,222.00		89,222.00 Dr	2-Jan-2020	5
Next Follow on							
2-Jan-2020	7	Shridhar Kraft LLP	17,100.00		17,100.00 Dr	4-Jan-2020	3
Next Follow on							

The screenshot shows the 'Outstanding Follow up' screen in Tally ERP 9 for the company 'Maruti Infotech'. The screen displays a table with columns for Date, Time, and Follow Details. A single entry is shown:

Date	Time	Follow Details
3-1-2020	2:00 Pm	Payment Done Within 3-4 Days

At the bottom of the screen, there is a 'Next Follow on' field with the date '6-1-2020' and an 'Accept?' dialog box with 'Yes' or 'No' options. The status bar at the bottom shows the navigation path: Tally MAIN --> Gateway of Tally --> Display Menu --> Statements of Accounts --> Outstandings --> Bills Outstanding --> Outs...

4. Gateway of Tally → Display → Statements of Accounts → Outstanding → Follow Receivables as shown below:

Tally.ERP 9									
Bills Outstanding									
Maruti Infotech									
25-Dec-2019 to 7-Jan-2020									
Date	Ref. No.	Party's Name		Pending Amount	Post-Dated Amount	Final Balance	Due on	Overdue by days	
25-Dec-2019	1	Allec Enterprise	Ashokbhai , 0792460756 , 8956012785 , 0792460756	39,501.60		39,501.60 Dr	29-Dec-2019	9	
25-Dec-2019 Sales 1 39,501.60 Dr 3-Jan-2020 2:00 Pm Payment Done Within 3-4 Days Next Follow on : 6-1-2020									
26-Dec-2019	2	Tricolite Solutions	Manojbhai , 0798956120 , 7400158914 , 0792356102	2,15,684.00		2,15,684.00 Dr	31-Dec-2019	7	
26-Dec-2019 Sales 2 2,15,684.00 Dr 3-Jan-2020 5:00 Pm Again Call Require After 2-3 Days Next Follow on : 6-1-2020									
25-Dec-2019	5	Amrut International	Vipulbhai , 0795622156 , 8956230074 , 0791234066	89,222.00		89,222.00 Dr	2-Jan-2020	5	
29-Dec-2019 Sales 5 89,222.00 Dr 5-Jan-2020 5:20 Pm Check Not Ready Collect Next Date That Is (6-1-2020) Next Follow on : 6-1-2020									
2-Jan-2020	7	Shridhar Kraft LLP	Zama Medam , 0798912004 , 9825612345 , 0796312478	17,100.00		17,100.00 Dr	4-Jan-2020	3	
2-Jan-2020 Sales 7 17,100.00 Dr 6-Jan-2020 3 Pm Payment Done on Next Day That Is (7-1-2020) Next Follow on : 7-1-2020									
				3,61,507.60		3,61,507.60 Dr			

5. Gateway of Tally → Display → Statements of Accounts → Outstanding → Follow Reminder as shown below:

Date	Ref. No.	Party's Name	Pending Amount	Post-Dated Amount	Final Balance	Due on	Oerdue by days	
25-Dec-2019	1	Allec Enterprise	39,501.60		39,501.60	29-Dec-2019	8	
25-Dec-2019 Sales 1 39,501.60 Dr 3-Jan-2020 1:00 Pm Payment Done Within 3-4 Days Next Follow on : 6-1-2020								
26-Dec-2019	2	Tricolite Solutions	2,15,684.00		2,15,684.00	31-Dec-2019	6	
26-Dec-2019 Sales 2 2,15,684.00 Dr 3-Jan-2020 5:00 Pm Again Call Require After 2-3 Days Next Follow on : 6-1-2020								
25-Dec-2019	5	Amrut International	89,222.00		89,222.00	2-Jan-2020	4	
29-Dec-2019 Sales 5 89,222.00 Dr 5-Jan-2020 5:20 Pm Check Not Ready Collect Next Date That Is (6-1-2020) Next Follow on : 6-1-2020								
						3,44,407.60	3,44,407.60	Dr

Tally MAIN --> Gateway of Tally --> Display Menu --> Statements of Accounts --> Outstandings --> Bills Outstanding

© Tally Solutions Pvt Ltd., 1988-2019 | Mon, 6 Jan, 2020 | 17:20:32

5:20 PM 06-Jan-2020

Note: Follow Reminder report will shows only that ledger bills whose next follow Date is same as System Date.

FAQ

Which version/releases of Tally.ERP 9 does the add-on support?

This add-on will work only with Tally ERP 9 Series A, release 5.1 onwards.

How will I get support for this add-on?

For any functional support requirements please do write to us on tdl@aplautomation.com or call us at +91-288-2713956/57/58 or +91-9773457538 / 9099908115/ 9825098442.

If I need some enhancement / changes to be incorporated for the add-on, whom should I contact?

Please to write to us on tdl@aplautomation.com with your additional requirements and we will revert to you in 24 hours.

Will new features added be available to us?

We offer one year availability of all support and new features free of cost. After one year, nominal subscription cost will be applicable to you to continue to get free support and updates.

What will happen after one year?

There is no fixed annual charge to be payable mandatory. However if any changes are required in our Add-On to make compatible with New Release of Tally.ERP9 then the modification Charges will be applied.

I am using a multi site. Can I use the same Add-on for all the sites?

No, one Add-on will work only for 1 site. You need to purchase again if you want to use the same Add-on for more sites.

I have upgraded to a new Tally.ERP 9 Release. What will happen?

Normally, the add-on will work fine without any glitches. If you face problems with the Add-on, you can contact us for support.

Product and Features Page shows errors with the Add-on, What do I do?

Check first if the error is because of the Add-on or because of clashes between 2 TDLs (An add-on is also a TDL). In case of clashes, disable one or more TDLs and check which TDL has error. If the Add-on has a problem, you can report it to us.

My Tally went into educational mode after installing the add-on. What do I do?

Go into **Gateway of Tally** → **Press F12** → **Select Product and Features** -> **Press F4** and remove the Add-on from the list and Restart Tally.