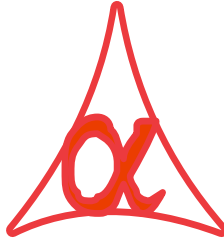




**POWER OF SIMPLICITY**

**Block Inactive Cost Centre and Cost Category– 1.0**



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Version: Alpha Automation Pvt. Ltd. /Block Inactive Cost Centre and Cost Category /1.0/  
June – 2020.

# Block Inactive Cost Centre and Cost Category– 1.0

## **Introduction**

- Cost Centre and Cost Category will be Available in List but it will Stop Displaying from Inactivation Date while Selecting Cost Centre and Cost Category in all Inventory Base Transaction Vouchers.

### **Important!**

As a best practice it is advisable to back up your company data

## **Installation**

1. Copy the TCP file in Tally.ERP9 Folder.
2. Gateway of Tally → F12→ Product & Features → F4 (Manage Local TDL) → Select Yes in Load TDL on Start up and give the file name of TCP File. After pressing the Enter Key will show TDL Status which should be Active.

## **System requirements:**

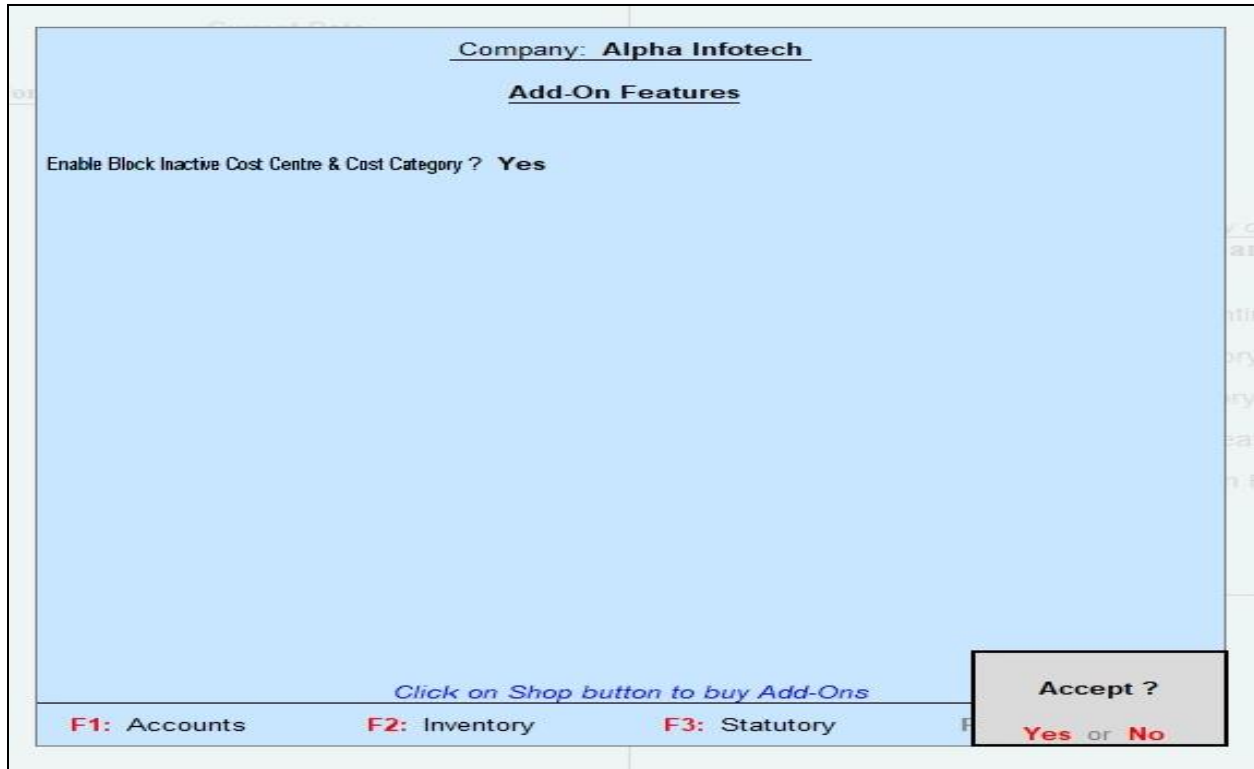
No additional hardware / software infrastructure is required for executing and operation this applications module

**Setup Guide:**

For Tally.ERP 9 Series A Release 3.2 and above

Go to **Gateway of Tally > F11: Features > Add-on Features**

Set **“Yes”** to the option **“Enable Block Inactive Cost Centre?”**



## Detailed User Guide:

### A. Block Inactive Cost Category:

1. Gateway of Tally → Account Info. → Cost Category → Alter → Select Cost Category.

P: Print    E: Export    M: E-Mail

**Cost Category Alteration**

Name : **Product**  
(alias) :

Allocate Revenue Items  
Allocate Non-revenue items  
Inactive From : **5-Jun-2020**

Accept ?  
Yes or No

Product Cost Category has been inactivated from 05-06-2020.

2. Inactive Cost Category from Current Date as shown below:

P: Print    E: Export    M: E-Mail    O: Upload    S: TallyShop    G: Language    K: Keyboard    K: Control Centre    H: Support Centre    H: Help    Ctrl + M

Gateway of Tally

Current Period: 1-4-2020 to 31-3-2021    Current Date: Saturday, 6 Jun, 2020

List of Selected Companies

Name of Company	Date of Last Entry
Alpha Infotech	6-Jun-2020

**Gateway of Tally**

- Masters
  - Accounts Info.
  - Inventory Info.
- Transactions
  - Accounting Vouchers
  - Inventory Vouchers
  - Order Vouchers
- Utilities
  - Import Data
  - Banking
- Reports
  - Balance Sheet
  - Profit & Loss A/c
  - Stock Summary
  - Ratio Analysis
- Display
  - Multi Account Printing
- Quit

F1: Select Cmp  
F1: Shut Cmp  
F2: Date  
F2: Period  
F3: Company  
F3: Cmp Info  
F4: Connect  
F4: Disconnect  
O: Synchronise  
Y: Sync Selected

### 3. Inactive Cost Category in Sales Voucher as shown below:

The screenshot shows the 'Cost Centre Allocations' window in Tally. The window title is 'Alpha Infotech'. The main area displays 'Sales GST No. Z1' and 'Reference no.:'. Below this, it shows 'Party A/c name : Ajanta Printers' and 'Current balance : 35,380.00 Dr'. A summary box indicates 'Cost Allocations for : Sales Upto: ₹ 2,000.00 Cr'. The 'Cost Category' table has the following data:

Name of Cost Centre	Amount
[Inactive Category]	0.00
[Active Category]	2,000.00

The 'List of Categories' panel on the right shows 'Branch', 'Sales', and 'Salesman'. The status bar at the bottom indicates 'Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation --> Accounting Details --> Cost Centre Allocations' and '© Tally Solutions Pvt Ltd., 1988-2020 Sat, 6 Jun, 2020'.

Inactive Cost Category (**Product**) is not displayed in List of Cost Category.

## B. Block Inactive Cost Center:

1. Gateway of Tally → Account Info. → Cost Centre → Alter → Select Cost Centre.

P: Print    E: Export    M: E-Mail

**Cost Centre Alteration**

Name : **Jamnagar**  
(alias) :

Under : ♦ **Primary**

Inactive From : **1-Jun-2020**

Accept ?  
Yes or No

Jamnagar Cost Centre has been inactivated from 01-06-2020.

2. Inactive Cost Center from Current Date as shown below:

P: Print    E: Export    M: E-Mail    O: Upload    S: TallyShop    G: Language    K: Keyboard    C: Control Centre    H: Support Centre    H: Help    Ctrl + M

Gateway of Tally

Current Period: 1-4-2020 to 31-3-2021    Current Date: Tuesday, 2 Jun, 2020

List of Selected Companies

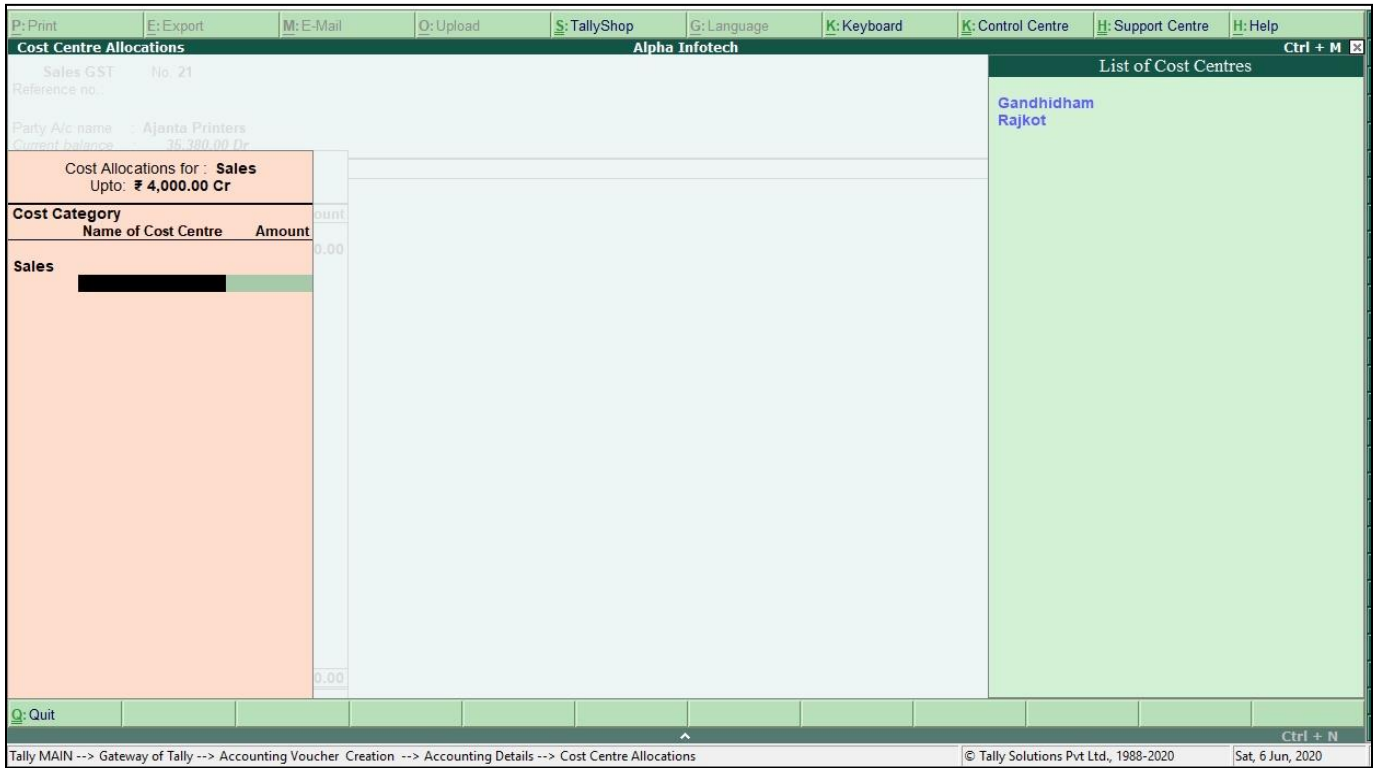
Name of Company	Date of Last Entry
Alpha Infotech	1-Jun-2020

**Gateway of Tally**

- Masters
  - Accounts Info.
  - Inventory Info.
- Transactions
  - Accounting Vouchers
  - Inventory Vouchers
  - Order Vouchers
- Utilities
  - Import Data
  - Banking
- Reports
  - Balance Sheet
  - Profit & Loss A/c
  - Stock Summary
  - Ratio Analysis
- Display
  - Multi Account Printing
- Quit

F1: Select Cmp  
F1: Shut Cmp  
F2: Date  
F2: Period  
F3: Company  
F3: Cmp Info  
F4: Connect  
F4: Disconnect  
O: Synchronise  
Y: Sync. Selected

3. Inactive Godown in Sales Voucher as shown below:



Inactive Cost Center (**Jamnagar**) is not displayed in List of Cost Centre.



# FAQ

## **Which version/releases of Tally.ERP 9 does the add-on support?**

This add-on will work only with Tally ERP 9 Series A, release 5.1 onwards.

## **How will I get support for this add-on?**

For any functional support requirements please do write to us on [mail@aaplautomation.com](mailto:mail@aaplautomation.com) or call us at +91-288-2713956/57/58, +91-9023726215/16, 9099908115, 9825036442.

## **If I need some enhancement / changes to be incorporated for the add-on, whom should I contact?**

Please to write to us on [mail@aaplautomation.com](mailto:mail@aaplautomation.com) with your additional requirements and we will revert to you in 24 hours.

## **Will new features added be available to us?**

We offer one year availability of all support and new features free of cost. After one year, nominal subscription cost will be applicable to you to continue to get free support and updates.

## **What will happen after one year?**

There is no fixed annual charge to be payable mandatory. However if any changes are required in our Add-On to make compatible with New Release of Tally.ERP9 then the modification Charges will be applied.

## **I am using a multi site. Can I use the same Add-on for all the sites?**

No, one Add-on will work only for 1 site. You need to purchase again if you want to use the same Add-on for more sites.

## **I have upgraded to a new Tally.ERP 9 Release. What will happen?**

Normally, the add-on will work fine without any glitches. If you face problems with the Add-on, you can contact us for support.

**Product and Features Page shows errors with the Add-on, What do I do?**

Check first if the error is because of the Add-on or because of clashes between 2 TDLs (An add-on is also a TDL). In case of clashes, disable one or more TDLs and check which TDL has error. If the Add-on has a problem, you can report it to us.

**My Tally went into educational mode after installing the add-on. What do I do?**

Go into **Gateway of Tally** → **Press F12** → **Select Product and Features** -> **Press F4 and** remove the Add-on from the list and Restart Tally.