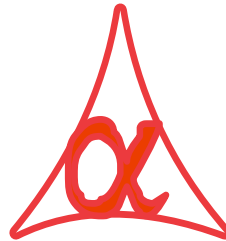




POWER OF SIMPLICITY

Show Mailing Location (Branch Name) in Outstanding Reports – 1.0



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Branch Office

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Gandhidham : 92-GMA Building, 2nd Floor, Plot No. -297, Sector-12B. GANDHIDHAM (Gujarat)

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Tally, Tally 9, Tally9, Tally.ERP, Tally.ERP 9, Shoper, Shoper 9, Shoper POS, Shoper HO, Shoper 9 POS, Shoper 9 HO, TallyDeveloper, Tally.Server 9, Tally Developer, Tally. Developer 9, Tally.NET, Tally Development Environment, TallyPrime, TallyPrimeDeveloper, TallyPrime Server, Tally Extender, Tally Integrator, Tally Integrated Network, Tally Service Partner, TallyAcademy & Power of Simplicity are either registered trademarks or trademarks of Tally Solutions Pvt. Ltd. in India and/or other countries. All other trademarks are properties of their respective owners.

Version: Alpha Automation Pvt. Ltd. / Show Mailing Location (Branch Name) in Outstanding Reports /1.0/ july-2022

Show Mailing Location in Outstanding Reports – 1.0

Introduction

If any customer has multiple Branches then User can enter all branch Mailing Details in ledger master and then can select Mailing Name (Branch Name) for which he is making Sales Invoice. By Default, In Outstanding Report only Ledger Name is shown. With this add on user can see and print customers mailing location (Branch Name) of that Invoice in outstanding report.

Benefits

- This add on is useful to identify location (Branch) for which payment is due. It helps in proper follow-up with the customer.

What's New?

Compatible with TallyPrime

Important!

Take back up of your company data before activating the Add-on.

Once you try/purchase an Add-on, follow the steps below to configure the Add-on and use it.

Installation

1. Copy the TCP file in TallyPrime Folder.
2. Gateway of Tally → F1 (Help) → TDL & Add-on → F4 (Manage Local TDL) → Select Yes in Load TDL on Startup and give the file name of TCP File. After pressing the Enter Key will show TDL Status which should be as Loaded.

System requirements:

No additional hardware / software infrastructure is required for executing and operation this applications module

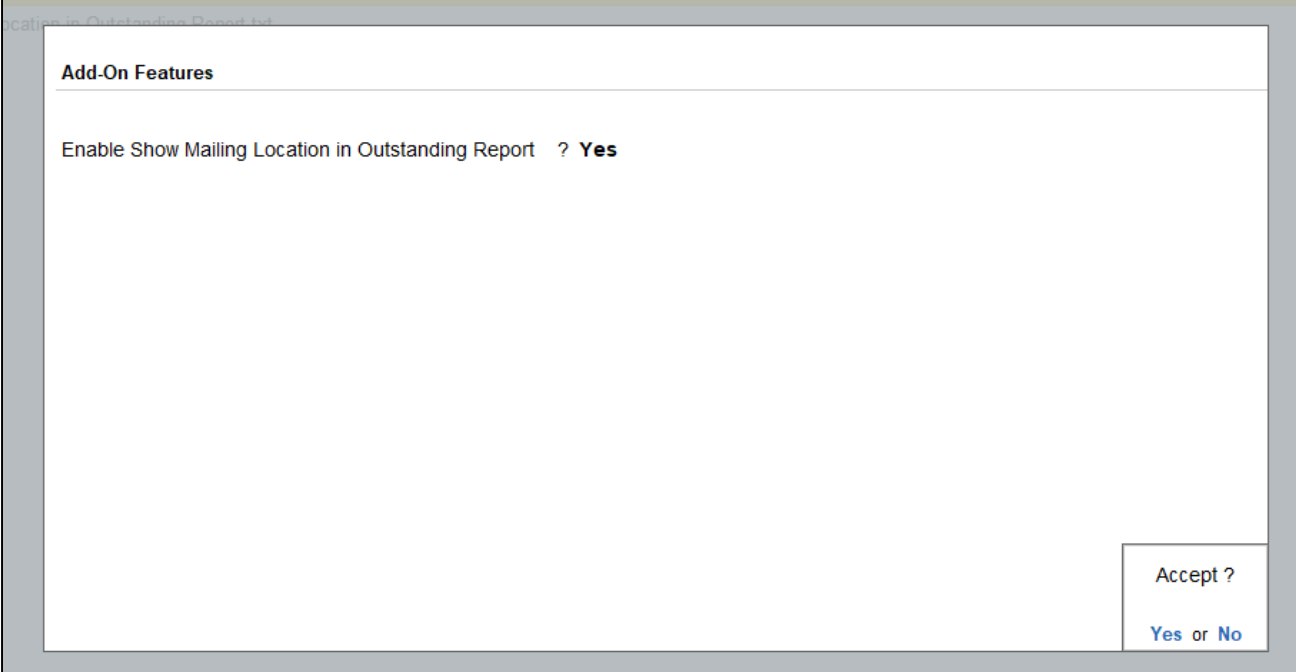
1. Activate the Add-on.

For TallyPrime Release 1.0

Go to **Gateway of Tally** → **F1: Help** → **TDL & Add-On** → **F6: Add-On Features**. Alternatively, you may press **CTRL + ALT + T** from any menu to open TDL Management report and then press

F6: Add-On Features

Set “**Yes**” to the option “**Enable show Mailing Location in Outstanding Report?**”



Enable Show Mailing Location in Outstanding Report ? **Yes**

Accept ?
Yes or No

Detailed User Guide:

1. Go to Gateway Of Tally → Alter → Ledger → select any ledger

- Set “**Yes**” to the options “**Set/Alter Multiple Mailing details**” and enter the multiple address as per the locations for selected ledger as shown as below.

TallyPrime <small>MANAGE</small> GOLD		K: Company		Y: Data	Z: Exchange	G: Go To	O: Import	E: Export	
Ledger Alteration								Starlit Infotech	
English Name	:	Alfa Traders							Total Opening Balance
								20,06,034.00 Dr	
								<i>Difference</i>	
								20,06,034.00 Dr	
Under	:	Sundry Creditors <i>(Current Liabilities)</i>	Mailing Details						
Maintain balances bill-by-bill	:	Yes	Name	:	Alfa Traders				
Default credit period	:	30 Days	Address	:					
Check for credit days during voucher entry	:	Yes	State	:	Gujarat				
Activate interest calculation	:	No	Country	:	India				
			Pincode	:					
			Set/alter multiple mailing details	:	Yes				
Statutory Details			Banking Details						
Is TCS Applicable	:	No	Provide bank details	:	No				
			Tax Registration Details						
			PAN/IT No.	:					
			Registration type	:	Regular				
			GSTIN/UIN	:					
			Set/Alter GST details	:	No				
Opening Balance (on 1-Apr-21) :									

Address Types for: Alfa Traders	
Address Types	
1.	Jamnagar
2.	Rajkot
3.	Mumbai

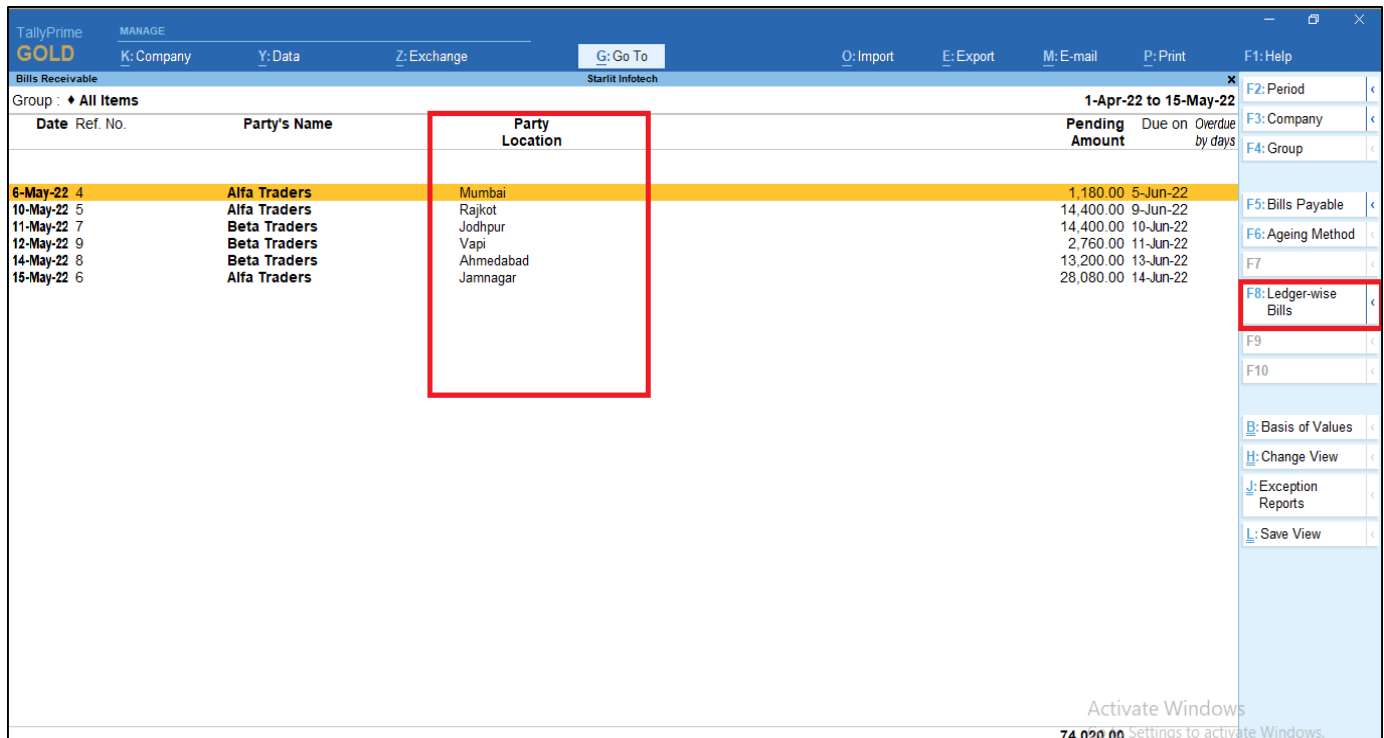
2. Go to gateway of tally → vouchers → prepare sales voucher in sales entry party detail screen select the location and address required for billing.

Party Details	
Buyer (Bill to) : Alfa Traders	Consignee (Ship to) : Alfa Traders
Address Type : Jamnagar	Address Type : ♦ Primary
Mailing Name : Alfa Traders	Mailing Name : Alfa Traders
Address : 104, The Grand Apurva, Nr. Hotel Fortune Palace Nr. Digjam Circle, Aerodrome Road, Jamnagar - 361 006	Address : 92, Grain Merchant Association B Second Floor, Plot No. 297, Ward Gandhidham - 370 201
State : Gujarat	State : Gujarat
Country : India	Country : India
Pincode : 361006	Pincode : 370201
GST Registration type : ♦ Unknown	GSTIN/UIN :
GSTIN/UIN :	
Place of Supply : Gujarat	

List of Address Types

- ♦ Primary
- Jamnagar**
- Mumbai
- Rajkot

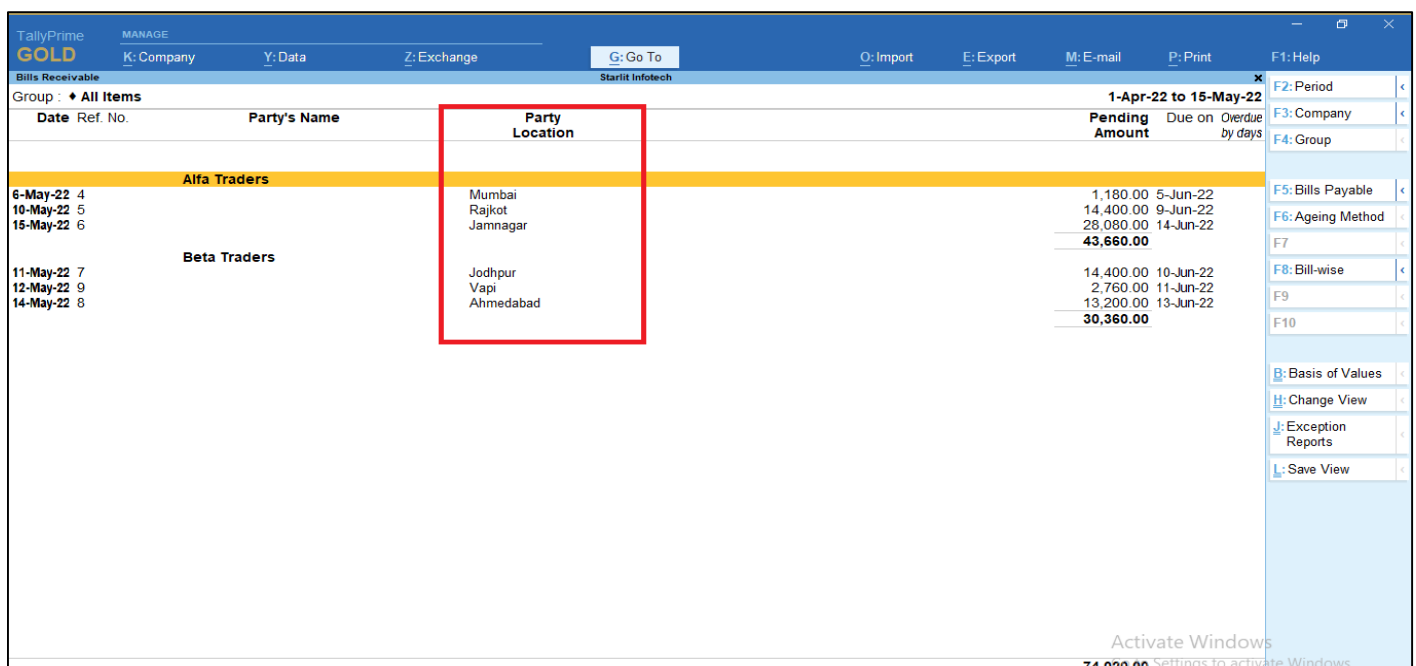
3. Go to Gateway of Tally → Display More Reports → Statements of Accounts → Outstanding → Receivables → you can see receivable bills with party location.



The screenshot shows the 'Bills Receivable' report in TallyPrime. The report is for the period 1-Apr-22 to 15-May-22. The 'Party Location' column is highlighted with a red box. The data is as follows:

Date	Ref. No.	Party's Name	Party Location	Pending Amount	Due on	Overdue by days
6-May-22	4	Alfa Traders	Mumbai	1,180.00	5-Jun-22	
10-May-22	5	Alfa Traders	Rajkot	14,400.00	9-Jun-22	
11-May-22	7	Beta Traders	Jodhpur	14,400.00	10-Jun-22	
12-May-22	9	Beta Traders	Vapi	2,760.00	11-Jun-22	
14-May-22	8	Beta Traders	Ahmedabad	13,200.00	13-Jun-22	
15-May-22	6	Alfa Traders	Jamnagar	28,080.00	14-Jun-22	

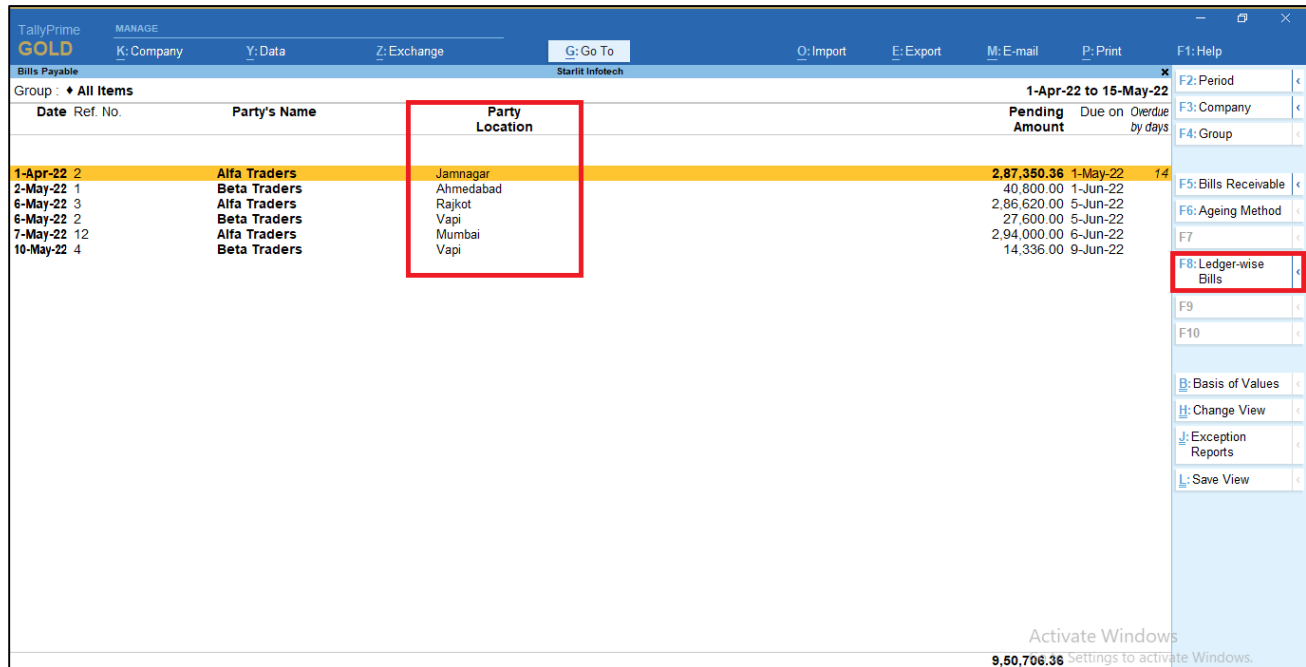
4. You can see ledger wise bills with party location also click F8: Ledger wise bills button report is as shown as below.



The screenshot shows the 'Bills Receivable' report in TallyPrime, filtered by 'Bill-wise'. The 'Party Location' column is highlighted with a red box. The data is as follows:

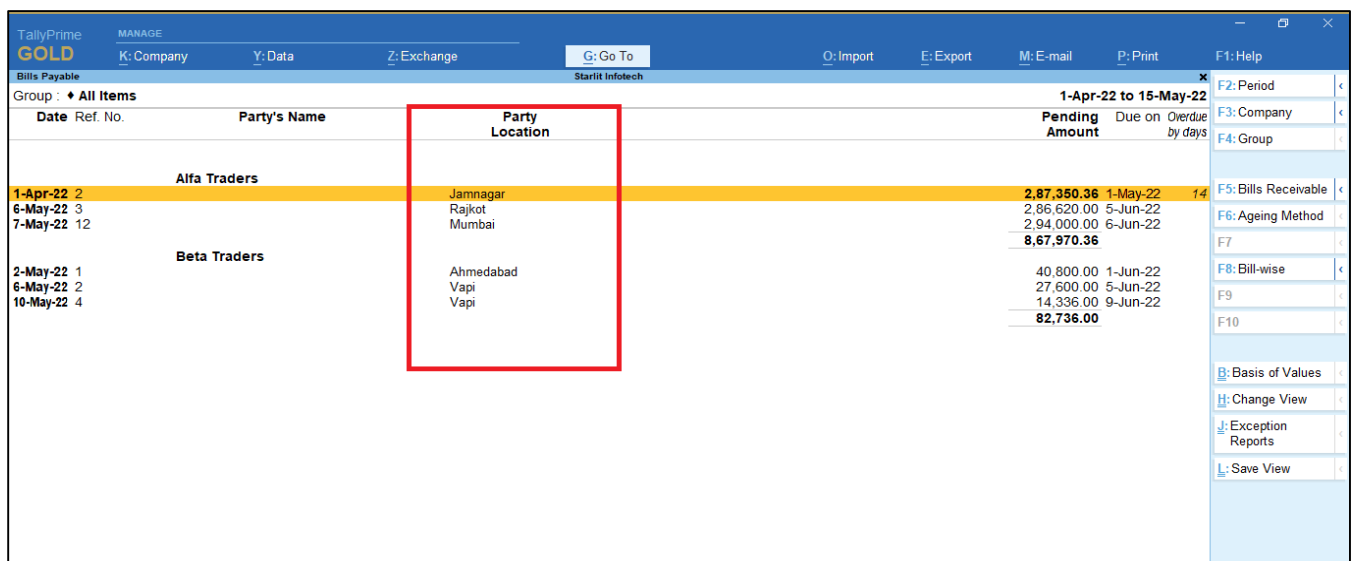
Date	Ref. No.	Party's Name	Party Location	Pending Amount	Due on	Overdue by days
Alfa Traders						
6-May-22	4		Mumbai	1,180.00	5-Jun-22	
10-May-22	5		Rajkot	14,400.00	9-Jun-22	
15-May-22	6		Jamnagar	28,080.00	14-Jun-22	
				43,660.00		
Beta Traders						
11-May-22	7		Jodhpur	14,400.00	10-Jun-22	
12-May-22	9		Vapi	2,760.00	11-Jun-22	
14-May-22	8		Ahmedabad	13,200.00	13-Jun-22	
				30,360.00		

5. Go to Gateway of Tally → Display More Reports → Statements of Accounts → Outstanding → payables → you can see payables bills with party location.



Date	Ref. No.	Party's Name	Party Location	Pending Amount	Due on	Overdue by days
1-Apr-22	2	Alfa Traders	Jamnagar	2,87,350.36	1-May-22	14
2-May-22	1	Beta Traders	Ahmedabad	40,800.00	1-Jun-22	
6-May-22	3	Alfa Traders	Rajkot	2,86,620.00	5-Jun-22	
6-May-22	2	Beta Traders	Vapi	27,600.00	5-Jun-22	
7-May-22	12	Alfa Traders	Mumbai	2,94,000.00	6-Jun-22	
10-May-22	4	Beta Traders	Vapi	14,336.00	9-Jun-22	

6. You can see ledger wise bills with party location also click F8: Ledger wise bills button report is as shown as below



Date	Ref. No.	Party's Name	Party Location	Pending Amount	Due on	Overdue by days
1-Apr-22	2	Alfa Traders	Jamnagar	2,87,350.36	1-May-22	14
6-May-22	3	Alfa Traders	Rajkot	2,86,620.00	5-Jun-22	
7-May-22	12		Mumbai	2,94,000.00	6-Jun-22	
				8,67,970.36		
2-May-22	1	Beta Traders	Ahmedabad	40,800.00	1-Jun-22	
6-May-22	2		Vapi	27,600.00	5-Jun-22	
10-May-22	4		Vapi	14,336.00	9-Jun-22	
				82,736.00		

7. You can print ledger mailing location in outstanding report as shown as below.

Starlit Infotech						
0 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29						
Starlit Infotech 23, Yarov Road Rajkot Bills Receivable 1-Apr-22 to 15-May-22						
Date	Ref No.	Party's Name	Party Location	Pending Amount	Due on	Overdue by days
6-May-22	4	Alfa Traders	Mumbai	1,180.00	5-Jun-22	
10-May-22	5	Alfa Traders	Rajkot	14,400.00	9-Jun-22	
11-May-22	7	Beta Traders	Jodhpur	14,400.00	10-Jun-22	
12-May-22	9	Beta Traders	Vapi	2,780.00	11-Jun-22	
14-May-22	8	Beta Traders	Ahmedabad	13,200.00	13-Jun-22	
15-May-22	6	Alfa Traders	Jamnagar	28,080.00	14-Jun-22	
				74,020.00		

FAQ

Which version/release of TallyPrime does the add-on support?

This add-on will work only from TallyPrime Release 1.0 onwards.

How will I get support for this add-on?

For any functional support requirements please do write to us on mail@aaplautomation.com or call us at +91-288-2713956/57/58, +91-9023726215/16, 9099908115, 9825036442.

If I need some enhancements / changes to be incorporated for the add-on, whom should I contact?

Please to write to us on mail@aaplautomation.com with your additional requirements and we will revert to you in 24 hours.

Will new features added be available to us?

We offer one year availability of all support and new features free of cost. After one year, nominal subscription cost will be applicable to you to continue to get free support and updates.

What will happen after one year?

There is no fixed annual charge to be payable mandatory. However if any changes are required in our Add-On to make compatible with New Release of TallyPrime then the modification Charges will be applied.

I am using a multi-site. Can I use the same Add-on for all the sites?

No, one Add-on will work only for 1 site. You need to purchase again if you want to use the same Add-on for more sites.

TDL Management screen shows errors with the Add-on. What do I do?

Check whether the error is because of the Add-on or because of clashes between 2 TDLs (An add-on is also a TDL). In case of clashes, disable one or more TDLs and check which TDL has the error. If the Add-on has a problem, you can report it to us.

My Tally went into educational mode after installing the add-on. What do I do?

Go into **Gateway of Tally** → **Press F1 (Help)** → **TDL & Add-on** → **Press F4** and remove the Add-on from the list and Restart Tally.